



## Report to the Auburn City Council

Action Item	9
Agenda Item No.	
City Manager's Approval	

**To:** Mayor and City Council Members  
**From:** Reg Murray, Senior Planner *RAM*  
**Date:** March 28, 2011  
**Subject:** Planning Commission Consensus Memo - Priority Planning Issues in 2011

### The Issue

Informational item only.

### Conclusions and Recommendations

No action is required.

### Background

In 2007, the Auburn City Council passed a resolution which enabling the Planning Commission to discuss and identify planning issues which the Commission believes should be priorities for the City to address in the coming year, and to submit to the City Council a consensus memo identifying those priority planning issues.

On March 15, 2011, the Auburn Planning Commission reviewed planning priorities for the coming year. The Planning Commission identified three priority items (below) which have also been incorporated into the attached priority projects list maintained by the Community Development Department (Attachment 1).

1. The Planning Commission indicated its support for the continued monitoring of parking in Old Town and Downtown and for the application of appropriate policy recommendations pursuant to the Walker Parking Study (e.g. improved way finding signs to public parking lots).
2. The Planning Commission reaffirmed its interest in the update of the Zoning Ordinance. The Commission identified two particular areas of interest, an update of the sign ordinance and the creation of hillside development standards, which they would support as separate ordinance amendments proceeding in advance of the full zoning ordinance update.
3. The Planning Commission reaffirmed its interest in developing a Trails Master Plan. Commissioners Snyder and Worthington will initiate the process to establish an *ad hoc* committee and begin work on the Trails Master Plan.

### Attachment:

1. Priority Projects List

**COMMUNITY DEVELOPMENT DEPARTMENT - SPECIAL PROJECTS LIST**  
(3/15/11)

Project	Comments
<b>PLANNING COMMISSION</b>	* Commission priority
1 Parking Management	3/15/11 - PC supports continued monitoring of Old Town and Downtown parking and application of policy recommendations per the Walker Parking Study
2 Zoning Ordinance Update	CDD preparing first Admin Draft. 3/26/07 - Sign Ord Update 3/15/11 - Hillside development standards per BRSP
3 Trails Master Plan	2/5/08 - Establish a Trails Master Plan (Worthington); 2/17/09 - PC requests an ad hoc committee be established to begin working on the Plan. 3/9/09 - Council supported ad hoc committee; approach to be directed back to Council for review and approval. 3/15/11 - Commissioners Snyder & Worthington volunteered to initiate the process.
<b>HDRC</b>	* Commission priority
4 Sign Ordinance	Review sign ordinance with respect to historic areas; what is allowed and not allowed; what constitutes a window sign? (Smith/Elder); 2/17/09 - The HDRC is interested in scoping out the potential issues that an update to the sign ordinance would need to address.
<b>STAFF</b>	* Staff priority
5 Baltimore Ravine Specific Plan	a) Development Agreement Implementation (FEP study; GP Update study)
6 ARD Park Fee Analysis	b) Subsequent Approvals - Tree Permit; improvement plans Review ARD park fee request and Nexus Study
7 Grant Application	Requesting grant from the Local Government Commission for development of Form-Based Code in the Downtown area.
8 373 Elm Avenue	Sale of City right-of-way to Citizen's Bank
9 New Ordinances	a) Marijuana Ordinance b) Entitlement Extension Ordinance c) Water Efficiency/Landscape Ordinance d) Wireless Facilities Ordinance e) Panhandling

10	Housing Element Implementation	Complete programs from the 2008-2013 Housing Element ( <i>on-going</i> ); <i>August 2010</i> - Applied for First Time Home Buyer and Rehabilitation Assistance grants; both grants awarded January 2011
11	HOME Grants	Administer the following grants awarded January 2011 - a) First Time Home Buyer b) Rehabilitation Assistance
12	General Plan Implementation	Complete programs from the General Plan
13	General Plan Update	Establish process for updates to the General Plan on an element-by-element basis.
14	General Plan Land Use Map	Finalize digital update of the General Plan Land Use Map
15	SACOG	Coordinate with SACOG regarding Metropolitan Transportation Plan (MTP) and Regional Housing Needs Allocation (RHNA)
16	Parking Management	Update parking counts and report on the findings.
17	School Park Preserve	Development Agreement and Park Management Plan ( <i>in process</i> ); draft copy circulated
18	City-owned Facilities	Establish rental procedures of City facilities such as City Hall meeting rooms and School Park Preserve
19	Sign Enforcement	Banner and A-frame enforcement
20	CDBG Business Loan Program	

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